

**COATESVILLE CLAY TOWNSHIP PUBLIC
LIBRARY BOARD OF TRUSTEES
MEETING MINUTES**

Tuesday, July 9, 2019

5:30 PM

COATESVILLE CLAY TOWNSHIP PUBLIC LIBRARY
4928 Milton Street
Coatesville, Indiana

- DETERMINATION OF A QUORUM- Attendance-Kathy Blake, Larry McCubbin, Judy Sexton, Carla Gill and Library Director Korleen Bledsoe.
- APPROVAL OF MINUTES- The June 2019, minutes were reviewed and approved.

OLD BUSINESS

- **Town Initiatives:** July 20th, 7:00am-2:00pm, 7th Annual Cruise-In Car Show; they will be using the library's horseshoe driveway and east and north property sidewalks; if more cars arrive, they have requested permission to set up some cars on our lawn and use outside power. The board discussed and requested additional information about what electrical equipment is proposed to be used.
- We are in **compliance with Public Library Standards**, per letter dated June 20, 2019.

NEW BUSINESS

- **Mid-Year Report** – Discussion of spending to date
- **2020 Budget Proposal-** Discussion of budget goals and proposals for 2020.
- Due to timing issues, **Claim #8161** was paid on 6-24-19 to Butler's LP for \$672.00 in order to receive the discounted price.
- **Mold growth** noticed along window ledges and power outlets below windows on both the north and south sides of the building. Indiana Mold Remediation came out to give an estimate for removing/treating moldy areas. They also suggested having a window inspector come and see if there is an issue with the windows before they do any treatments. Cook's Glass & Mirror came out and inspected the windows inside and outside. --Still waiting on their report. Estimate from Indiana Mold Remediation for \$1,250 to remove the mold. Judy made a motion to accept the estimate, Larry seconded the motion and the motion passed.
- **Landscaping** bushes and mulching recommendations. Holly bushes are not doing well around building. Discussion about replacement plants or landscaping.
- **Juvenile Computer Usage-** Misuse of Procedure discussion regarding offenses policies.
- **Resignation Letter-** August 3rd will be Beverly Harris' last day. The board appreciates Ms. Harris' dedication and work over the last 19 years at the Library. Discussion of possible Library Assistants to hire.
- **Capital Credits-** \$65.60 received this month.

DISMISSAL- 6:30 PM