

# Minutes of the Coatesville-Clay Township Public Library

## Board of Trustees

Tuesday, August 13, 2019

### Coatesville Clay Township Public Library

The Coatesville Clay Township Public Library Board Members met for a regularly scheduled meeting on August 13, 2019, at 5:30 p.m. in the Library community room. Board members present were Shelly Starbuck, Kat Blake, Marcy Shepard, Larry McCubbin, Judy Sexton and Library Director Korleen Bledsoe.

#### *I. Determination of Quorum*

- Meeting called to order by President Starbuck at 5:30 p.m.

#### *II. Approval of Minutes*

- The July 2019 minutes were reviewed and approved.

#### *III. Old Business*

- **Upcoming Town Initiatives**
  - A meeting will occur at the Community Building at 7:00pm on August 15 for the Coatesville Historical & Preservation Society.
- **Mold Resolution**
  - The small amount of mold under the windowsills and around a few electrical outlets has been professionally remediated and primed with a preventative. Larry and Jammie McCubbin re-painted to match the existing color.
- **2020 Budget Update**
  - Korleen met with the DLGF on July 26 and all on-line forms are up-to-date and completed until after the Public Hearing and Budget Adoption meeting.

#### *IV. New Business*

- **2019 Summer Reading Report from Jill Harris**

#### [Summer Reading Report 2019.pdf](#)

- A \$6.00 refund check was received from Erie Insurance for “final audit credit.”
- Four (4) new patron computers have been purchased to replace the soon to be unsupported Windows 7 computers. Configuration is in progress.
- Wireless printing is now available for patrons from smart phones, tablets, and laptops. Cost is 10¢ per page for black and white and 25¢ per page for color.
- Mark Miller presented the library with an option to loan out T-Mobile hotspots to patrons. The proposed cost to the library would be \$28.75 per month per hotspot with unlimited data plans. After discussion, the board decided not to pursue this offer.
- The Public Hearing for Budget Proposal will be September 10. October 8 will be the date for Budget Adoption.
- Fish Window Cleaning provided an estimate for exterior window cleaning. Proposals included options of monthly, quarterly, and 1-2 times per year with prices of \$201, \$297, and \$436 respectively. The board requested Korleen to find one or more additional estimates.
- Korleen shared a thank-you card from Bev Harris related to her recent retirement after 18 years of service.

Meeting was adjourned at approximately 5:50 p.m.