

**MINUTES OF THE
COATESVILLE CLAY TOWNSHIP PUBLIC
LIBRARY BOARD OF TRUSTEES**

Tuesday, October 8, 2019

5:30 PM

COATESVILLE CLAY TOWNSHIP PUBLIC LIBRARY
4928 Milton Street
Coatesville, Indiana

DETERMINATION OF A QUORUM- Kathy Blake, Shelly Starbuck, Marcy Shepard, Kristie Walker, Judy Sexton, Carla Gill

EXECUTIVE SESSION

Discussion of library personnel matter. Review of board expectations, job descriptions and supervisory lines.

REGULAR BOARD MEETING: APPROVAL OF MINUTES

OLD BUSINESS

- Town Initiatives: October 31 Halloween Story Reading 6:00pm at Bousley's Monument Shop; October 31 Halloween Trick-or-Treating 6:00pm – 8:00pm; holiday decorations go up mid-November. The town would like full participation from town businesses including the library.
- Budget Adoption – Motion to accept budget by Judy Sexton, Marcy Shepard seconded, the motion passed. Board members signed Form 4.
- Jackie Cramer's name has been submitted to the County Council as a replacement for Judy Sexton; Waiting on approval.
- Larry Tippin Presentation Saturday, October 26th at 7 pm; No payment expectation. Carla will host a party beforehand at 5:30 pm.
- Flu Clinic Monday, October 28th 3:00pm-7:00pm: Flu Vaccine \$37, High Dose Flu: \$60, Pneumovax23: \$130, Prevnar13: \$220, Flu Vaccines for uninsured: \$15.

NEW BUSINESS

- LIRF annual transfer of \$100 from Operating to LIRF savings in claims.
- Sign Motion for Salary Resolution.
- Ergo-Office Furniture Donation of 3 book carts. Letter sent to Ergo-Office acknowledging receipt of \$1,250 of book cart donation.
- Discussion of purchase External Hard Drive for all video footage, & to back-up the office computer. The current capacity is 3 months of back-up. Korleen will contact the State to learn about requirements.
- Discussion of October 31st Lobby hours open until 8:00pm for Trick-or-Treaters.
- Meeting dismissed at 7:15 pm.