

**Meeting Minutes**  
**COATESVILLE CLAY TOWNSHIP PUBLIC**  
**LIBRARY BOARD OF TRUSTEES**  
**Tuesday, January 14, 2020**  
**5:30 PM**

COATESVILLE CLAY TOWNSHIP PUBLIC LIBRARY  
4928 Milton Street  
Coatesville, Indiana

Determination of a Quorum- Coatesville Clay Township Public Library Board members present- Carla Gill, Kirstie Walker, Marcy Shepard, Kathy Blake, Larry McCubbin and Library Director- Korleen Bledsoe.

December 2019 Board Minutes were read and approved.

**MEET AS A BOARD OF FINANCE**

- Larry McCubbin elected President and Kirstie Walker Secretary
- Review Investment Policy/Designate Newspapers
  - Motion made by Larry McCubbin and seconded by Kirstie Walker that the Library retain First National Bank as the repository and the Hendricks County Republican Newspaper. The motion passed.
- Adjourn as Board of Finance at 5:45 p.m.

**OLD BUSINESS**

- Town Initiatives: No events are posted on the town's on-line calendar for this month
- Review Fund Transfers
  - Motion made by Larry McCubbin and seconded by Kirstie Walker to approve fund transfers. The motion passed.
- Review/Discussion of Policies and Procedures, Employee Handbook, Library Board Handbook
- Review/Discussion of Patron Incident Policy, Patron Incident Form

**NEW BUSINESS**

- Check #8272 was written on 12-16-19 to Butler's LP in the amount of \$552.50, due to timing issues to receive discount
- Check #8273 was written on 12-30-19 to CHUBB in the amount of \$608.00 for Director's Insurance Renewal due 01-01-2020
- \$50 gift given to Library employee, Kayleigh Gerbick to use for meals while her newborn was in PICU at Riley Children's Hospital
- Treasurer's Bond for \$15,000 has been received and filed with County Recorder and SBOA (State Board Of Accounts)
- 2020 PLAC (Public Library Access Card) fee will remain \$65
- Kirstie Walker's Library Board re-appointment through 12-31-2023 has been approved by the Hendricks County Commissioners Office
- Kim (Reitzel) Rodkey is an additional substitute librarian
- Accepting Mowing Bids through February 10, 2020