

**MEETING MINUTES
COATESVILLE-CLAY TOWNSHIP PUBLIC
LIBRARY BOARD OF TRUSTEES**

Tuesday, February 9, 2021

5:30 PM

COATESVILLE-CLAY TOWNSHIP PUBLIC LIBRARY

4928 Milton Street

Coatesville, Indiana 46121

DETERMINATION OF A QUORUM- Shelly Starbuck, Kristie Walker, Kathy Blake, Marcy Shepherd, Carla Gill and Korleen Bledsoe, Library Director

APPROVAL OF MINUTES- The January 2021 minutes were read and approved.

ELECTION OF BOARD OFFICERS

President- Shelly Starbuck
Vice President- Marcy Shepherd
Secretary- Carla Gill

Motion made by Kristie Walker to accept, seconded by Marcy Shepherd, the motion passed.

OLD BUSINESS

- Town Initiatives: Capturing Coatesville Photo Contest runs through May 12, 2021.
<https://coatesvilleindiana.org/PhotoContest.html?fbclid=IwAR2p7yhHKuNKUfblqicERo6ZbN2m-fmUZvrSA1hxeh8Df-R0XtSQUB6n6Z4>
- Revisit December 10th Curbside Plan; Criteria for re-opening the library to the public.
 - Discussion of Red Zone Health conditions- library is curbside,
 - Below Red Zone Health conditions- library will be open for inside patrons and offer curbside service.
 - Mill Creek School board has approved Carla Gill's participation as board member.

NEW BUSINESS

- Hendricks County Libraries are assisting the Indiana State Department of Health to help register those who are eligible to receive the COVID-19 Vaccination
- Review and adopt *Technology Plan*- current plan expired 18 months ago. Current draft plan will be good for three (3) years. Discussion of *Technology Plan*- and modifications. Kathy Blake made a motion to accept the *Technology Plan* and Carla Gill seconded, the motion passed.
- Mowing bids reviewed and decided- \$65/mowing event (including trimming, blowing and fertilizer application) or \$55/week (\$220/month). Board discussed, motion made to accept Coby Johnson bid (\$65/mowing event) by Marcy Shepherd, seconded by Kathy Blake. The motion passed.
- From the *Annual Report* – Total 2021 operating expense per capita for 2020 is \$____ (still inputting numbers). Our 2021 OOT fee needs to be above that amount.
- Due to timing issues, check #8518 was written in the amount of \$750.00 on 01/20/2021 to Butler's L.P. in order to receive the special discounted price.
- 6-Week Elementary Age Summer Reading Program ("Tails and Tales") organized and presented by Jill Harris. Planning on mostly virtual meetings, but a few possible socially distant outdoor meetings weather permitting. Tuesday mornings 10:00-11:00am; Dates: June 1, 8, 15, 29, July 6, 13
- Kathy Blake- December 2020 Library taxes were taken out of library account twice, Library received payment/reimbursement from State Department of Revenue in January 2021.

Meeting Adjourned 6:10 PM