

**MINUTES OF THE COATESVILLE-CLAY TOWNSHIP
PUBLIC LIBRARY BOARD OF TRUSTEES**

Tuesday, December 14, 2021

5:30 PM

COATESVILLE CLAY TOWNSHIP PUBLIC LIBRARY

4928 Milton Street

Coatesville, Indiana

DETERMINATION OF A QUORUM

In attendance were board members Shelly Starbuck, Kat Blake, Marcy Shepard, Larry McCubbin, Jackie Kramer, and library director Korleen Bledsoe.

APPROVAL OF NOVEMBER MINUTES

OLD BUSINESS

- Town Initiatives:
- Reminder: Friends of the Library Annual Book Sale December 1-22, \$1/Bag – around 90 bags sold to date.
- Reminder of upcoming CLOSED dates: December 24, December 25, December 31, and January 1, 2022 – Larry will update the website with this information.

NEW BUSINESS

- Year-End Report (Evaluate Possible Employee Recognition). Larry motioned to create year-end recognition for staff using the following: Jackie second the motion and all were in favor.
- Jill \$1,171.77 Kayleigh \$356.41 Sabrina \$351.84 Kim \$119.98 Kathy \$3,500.00 and Korleen \$7,500.
- Shelly Starbuck's Library Board Appointment from the Hendricks County Board of Commissioner's is set to expire on December 31, 2021. The Commissioner's Office was notified about a renewal request on November 16th via fax
- Due to timing issues, claim #8706 was paid on 11-18-2021 to Butler's LP for \$323.75 in order to receive the discounted price