

MEETING MINUTES
COATESVILLE-CLAY TOWNSHIP PUBLIC
LIBRARY BOARD OF TRUSTEES

Tuesday, October 10, 2023

5:30 PM

COATESVILLE CLAY TOWNSHIP PUBLIC LIBRARY

4928 Milton Street

Coatesville, Indiana 46121

DETERMINATION OF A QUORUM – Board members present are Kathy Blake, Connie Bartee, Larry McCubbin, Carla Gill, Shelly Starbuck, Jackie Cramer and Library Director Korleen Bledsoe.

APPROVAL OF MINUTES- September 2023 minutes were read and approved without change.

OLD BUSINESS

- Town Initiatives: Fall Festival/Trunk or Treat on Tuesday, October 31st from 6-8pm in and around the Community Center; 2023 Scarecrow Contest in front of the library – Online registration open now through Oct. 15th via Coatesville Downtown Revitalization Facebook page or scanning QR code on flyer; All displays must be in place by Oct. 22nd; Judging from Oct. 23rd-27th; Winners announced on October 31st at Fall Festival/Trunk or Treat; All displays must be removed by Nov. 5th; BINGO Saturday, November 7th, 7-8:30pm in the community center.
- 2024 Budget Review/Adoption – Signatures required on Form 4; copy to be scanned and uploaded to DLGF (Department of Local Government Finance) within five (5) days of adoption. Shelly Starbuck made a motion to accept the 2024 budget, Jackie Cramer seconded the motion, the motion passed. Board members signed the Form 4 Budget adoption.
- New carpeting update from Jackie- carpeting representatives will come in December to present samples and discuss the carpet replacement process.
- Bob Sander will be telling Spooky Stories on Saturday, October 28th at 6:00 pm.
- Driveway sealing/painting is completed; Storage shed ramp and door have been repaired; still waiting on tree removal printed estimate from second company, (Artistic Touch)

NEW BUSINESS

- LIRF annual transfer of \$100 from Operating to LIRF savings in claims.
- Motion for 2024 Salary Resolution – Larry made a motion to accept the salary resolution. Kathy Blake seconded the motion, the motion passed unanimously. Signatures on the 2024 Salary resolution was signed by Board members present.
- Kirstie Walker's Library Board appointment from the Hendricks County Board of Commissioners is set to expire on December 31, 2023; The Commissioner's office will be notified of a renewal request.
- Searching for new IT support due to lack of communication/service with FiveStar Technology Solutions. Discussion to dissolve service relationship with FiveStar for lack of communication/service. Connie Bartee made motion to end contract with FiveStar, Kathy Blake seconded the motion, the motion was passed unanimously.
- 2024 CLOSED Dates (Library Policy Manual: Part VI, E, 1):
 - Monday, January 1 - New Year's Day
 - Monday, January 15 - Martin Luther King, Jr. Day
 - Monday, February 19 – Presidents' Day
 - Friday, March 29 - Good Friday
 - Monday, May 27 - Memorial Day
 - Wednesday, June 19 - Juneteenth
 - Thursday, July 4 - Independence Day
 - Monday, September 2 - Labor Day
 - Monday, October 14 - Columbus Day
 - Monday, November 11 - Veterans Day
 - Thursday, November 28-30 - Thanksgiving
 - Wednesday, December 25 - Christmas Day
 - Thursday, December 26 - Day After Christmas