

## MEETING MINUTES

### COATESVILLE CLAY TOWNSHIP PUBLIC LIBRARY BOARD OF TRUSTEES

Tuesday, December 12, 2023

5:30 PM

COATESVILLE CLAY TOWNSHIP PUBLIC LIBRARY  
4928 Milton Street  
Coatesville, Indiana

DETERMINATION OF A QUORUM – Board members present; Jackie Cramer, Connie Barte, Larry McCubbin, Carla Gill, Kathy Blake and Library Director, Korleen Bledsoe.

APPROVAL OF MINUTES- The meeting minutes from November 14, 2023, were read and approved.

#### OLD BUSINESS

- Town Initiatives: Christmas Lighting Contest through December sponsored by Coatesville Downtown Revitalization.
- Reminder: Holiday Book Sale through December 22, 2023.
- Reminder of upcoming CLOSED dates: December 25th, December 26<sup>th</sup> and January 1<sup>st</sup>.
- Kirstie Walker's Library Board appointment from the Hendricks Co. Board of Commissioners will expire on December 31<sup>st</sup>, 2023. The Commissioner's office has received an application to replace Kirstie.
- Larry McCubbin made a motion for Connie Barte to be the second signatory authorized person, replacing Kirstie Walker. Jackie Cramer seconded the motion and the motion passed unanimously.

#### NEW BUSINESS

- 2023 Year-End Report/Review Fund Transfers for December 2023: Jackie Cramer made a motion to transfer \$350 from Periodicals and Newspapers to Books, Larry McCubbin seconded the motion and the motion passed unanimously.
- Employee Recognition- discussion. Motion made by Jackie Cramer to approve the employee recognition as shown below, Connie Barte seconded, and the motion passed unanimously.

2023	<b>\$15,000 total; \$3,000 Assistants \$12,000 Director &amp; Treasurer</b>						
	<b>Hours</b>						
Jill	518.75	518.75 / 1325.50	=	0.391362	=	39.14%	\$1,174.09
Kayleigh	69.75	69.75 / 1325.50	=	0.052622	=	5.26%	\$157.86
Sabrina	101.00	101.00 / 1325.50	=	0.076198	=	7.62%	\$228.59
Steven	367.75	367.75 / 1325.50	=	0.277442	=	27.74%	\$832.33
Marcy	255.00	255.00 / 1325.50	=	0.192380	=	19.24%	\$577.14
Elizabeth	13.25	13.25 / 1325.50	=	0.009996	=	1.00%	\$29.99
	<b>1325.50</b>				100%		<b>\$3,000.00</b>
Kathy					33.333%		\$4,000.00
Korleen					66.667%		\$8,000.00
							<b>\$12,000.00</b>
							<b>TOTAL: \$15,000.00</b>

- Carpet Installation presentations from McCool's Flooring- Avon and Jack Laurie Group Carpet. Board members reviewed carpet samples and initial quotes from both companies. Additional carpet samples and larger samples will be brought to the library before a quote is accepted.