COATESVILLE-CLAY TOWNSHIP PUBLIC LIBRARY
Indiana Public Library Annual Report 2021

		CURRENT YEAR	*PREVIOUS YEAR*

1 - General Information

[Questions relating to standards are in bolded blue font.](#)

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Please provide the most current information available.

		CURRENT YEAR	*PREVIOUS YEAR*
01-001	Name of the person preparing this report	Korleen Bledsoe	*Korleen Bledsoe*
01-002	Preparer's phone number	(765) 386-2355	*(765) 386-2355*
01-003	Time zone in which the library's administrative entity is located	Eastern Time	*Eastern Time*
01-004	Library name	COATESVILLE-CLAY TOWNSHIP PUBLIC LIBRARY	*COATESVILLE-CLAY TOWNSHIP PUBLIC LIBRARY*
01-005	Library class	C	*C*
01-006	Library director	Korleen Bledsoe	*Korleen Bledsoe*
01-007	Street address	4928 MILTON STREET	*4928 MILTON STREET*
01-008	City	COATESVILLE	*COATESVILLE*
01-009	ZIP code	46121	*46121*
01-010	Is the mailing address the same as the address listed above?	No	*No*
01-011	Mailing address	P O BOX 147	*P O BOX 147*
01-012	Mailing city	COATESVILLE	*COATESVILLE*
01-013	Mailing ZIP code	46121	*46121*
01-014	Congressional district number	4	*4*

01-015	Phone	(765) 386-2355	*(765) 386-2355*
01-016	Fax	(765) 386-6177	*(765) 386-6177*
01-017	Does your library have an answering machine, voicemail or other similar technology?	Yes	*Yes*
01-018	Library URL	https://coatesvillectpl.lib.in.us/	*https://coatesvillectpl.lib.in.us/*
01-019	Public library email address or a means of electronic contact listed on the library's website	coatesvilleclaypubliclibrary@gmail.com	*coatesvilleclaypubliclibrary@gmail.com*

Building Questions

01-020	Year the current central library was built	2006	*2006*
01-021	Year of the most recent structural addition or alteration to the current central library	2006	*2006*
01-022	Square footage of the central library	6,300	*6,300*

01-023   Click here to complete the central library daily hours.

This link will take you to a table where you can record the typical hours that the central library is open.

Please enter the hours in the following format: XX:XX AM or XX:XX PM. Please enter the hours that the library is open during a typical week. These are the hours which will be made available online at https://www.in.gov/library/pldirectory.htm and updated as you notify us of changes.

01-023a	If your central library has non-standard schedule that cannot be correctly entered into the above form, please provide those hours here. For example, if your library closes for an hour for lunch, or if you have a special winter schedule, report that here.		
01-038	**Total number of hours the central library is open during a typical week**	43	*43*
01-039	**Total number of hours per week the central library is open after 5:00 PM**	10	*10*
01-040	**Total number of hours per week the central library is open on Saturday**	7	*7*
01-041	**Total number of hours per week the central library is open on Sunday**	0	*0*
01-042	Number of weeks per year the central library was open in 2021	46	*43*

01-043	Number of weeks the central library was closed due to COVID-19	6	*9*
01-044	Number of weeks the central library had limited occupancy due to COVID-19	46	*13*
01-045	**Total public service hours the central library was open in 2021**	2,123.0	*1,657.0*

Internet Access

01-046	Does the library provide internet access?	Yes	*Yes*
01-047	What type of internet access is available in the central library?	Fiber Optic	*Fiber Optic*
01-048	Specify the download speed of internet access in the central library. Please specify the unit of measurement (e.g., 20 MBPS)	300 Mbps	*300 Mbps*

Branch Information

| 01-200 | Total number of branches *(If this answer = 0, skip questions 01-200a through 01-237)* | 0 | *0* |

Individual Branch Information

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

01-200a	Branch name
01-201a	Branch street address
01-202a	Branch city
01-203a	Branch county
01-204a	Branch ZIP
01-205a	Is the mailing address the same as the address listed above?
01-206a	Branch mailing address
01-207a	Phone

01-208a	Fax
01-209a	Year built
01-210a	Year of the most recent structural addition or alteration to branch building
01-211a	Square footage of branch
01-212a	Number of weeks per year individual branch was open in 2021
01-213a	Number of weeks the individual branch closed due to COVID-19
01-214a	Number of weeks the individual branch had limited occupancy due to COVID-19
01-215a	Monday opening time
01-216a	Monday closing time
01-217a	Tuesday opening time
01-218a	Tuesday closing time
01-219a	Wednesday opening time
01-220a	Wednesday closing time
01-221a	Thursday opening time
01-222a	Thursday closing time
01-223a	Friday opening time
01-224a	Friday closing time
01-225a	Saturday opening time

01-226a	Saturday closing time		

01-227a	Sunday opening time		

01-228a	Sunday closing time		

01-229a	Total open hours for the branch library during a typical week.		

01-230a	Total public service hours the branch was open in 2021		

01-231a	Does the branch library provide internet access?		

01-232a	What type of internet access is available in the branch library?		

01-233a	Specify the download speed of internet access in the branch library		

01-237	Total annual public service hours of all branches	0.00	*0.00*

Bookmobile Information

01-300	Total number of bookmobiles *(If this answer = 0, skip questions 01-301a through 01-315)*	0	*0*

Individual Bookmobile Information

01-301a	Bookmobile name		

01-302a	Street address		

01-303a	City		

01-304a	County		

01-305a	ZIP		

01-306a	Is the bookmobile's mailing address the same as the address listed above?		

01-307a	Mailing address		

01-308a	Phone		
01-309a	Fax		
01-310a	Total number of hours the bookmobile is open during a typical week		
01-311a	Number of weeks per year the bookmobile is open		
01-312a	Number of weeks the bookmobile closed due to COVID-19		
01-313a	Number of weeks the bookmobile had limited occupancy due to COVID-19		
01-314a	Total public service hours the bookmobile was open in 2021		
01-315	Total annual public service hours of all bookmobiles	0.00	0.00
01-500	Total system public service hours per year	2,123.00	1,657.00

2 - Registrations

Questions relating to standards are in bolded blue font.

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

02-001	Total number of resident registered users	438	459
02-002	Total number of users from contracting areas	N/A	N/A
02-003	Total number of non-resident registered users	47	46
02-003a	Total number of registered users	485	
02-004	Total number of reciprocal users	6	9
02-005	Total number of PLAC users	1	1
02-006	Total number of non-resident cards issued to student users	10	11

02-007	Total number of non-resident cards issued to school employees	0	*0*
02-008	Total number of non-resident cards issued to library employees	13	*11*
02-009	Amount of non-resident fee	$65.00	*$65.00*
02-010	Date the library board adopted this fee	3/09/2021	*3/10/2020*
02-011	Does your library annually purge or mark inactive accounts for those patrons who have not used their accounts for the last three (3) years and do not owe materials, fines, or fees to the library?	Yes	*Yes*

3 - Libraries and Political Subdivisions

Questions relating to standards are in bolded blue font.

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

If your library district is located in more than one county or is a county contractual, please list information for both counties or library and contractual division.

See the instructions for a description of the political divisions.

2010 Census figures are used for all calculations

03-001	Name of primary county	HENDRICKS	*HENDRICKS*
03-002	Total assessed valuation for library district	$137,062,191	*$127,227,071*
03-003	Operating tax rate	0.0564	*0.0583*
03-004	Source year for data	2021	*2020*
03-005	Debt fund tax rate	0.0694	*0.0828*
03-006	LCPF tax rate	N/A	*N/A*
03-007	Did your library roll the LCPF into the operating tax rate?	N/A	*N/A*
03-008	Name of additional county	none	*none*

03-009	Total assessed valuation for additional county		
03-010	Operating tax rate for additional county		
03-011	Debt fund tax rate		
03-012	LCPF tax rate		
03-013	Total district population without contracts	2,256	*2,256*
03-014	Total district population with contracts	0	*0*
03-015	Political subdivision name	Clay Twp	*Clay Twp*
03-016	Type of political unit (taxed units 1, 2, 3, 4, 9, 11, 12 only)	4	*4*
03-017	Population 2010 census (taxed and served)	2,256	*2,256*
03-018	Type of political unit (contracting units 5, 6, 7, 8, 10 only)	N/A	*N/A*
03-019	Population 2010 census (served by contract)	0	*0*
03-020	Were there any changes to your library's service area? (Changes may include annexations, mergers, or changes to contracts.)	No	*No*
03-021	If the answer to 03-020 is YES, please explain		

4 - Operating Revenue

[Questions relating to standards are in bolded blue font.](#)

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Local Government Revenue

04-001	Property tax or CEDIT income from library tax rate	$74,710	*$70,632*
04-002	Miscellaneous income taxes or LIT (Local Income Tax)	$116,354	*$103,679*

04-003	Contractual revenue received for service	$0	*$0*
04-004	Total local government revenue	$191,064	*$174,311*

State Government Revenue

04-005	Financial Institutions Tax (FIT)	$38	*$54*
04-006	License Vehicle Excise Tax	$10,272	*$9,106*
04-007	Commercial Vehicle Excise Tax (CVET)	$672	*$0*
04-008	Broadband Connectivity Grant	$509	*$720*
04-009	Other state revenue	$0	*$0*
04-010	Source(s):		
04-011	Total state revenue	$11,491	*$9,880*

Federal Government Revenue

04-012	LSTA grants	$0	
04-013	Other federal revenue (including CARES Act funds)	$2,840	
04-014	Source(s):	CARES Act Mini Grants	
04-015	Total federal revenue	$2,840	*$0*

Other Revenue

04-016	PLAC reimbursement	$30	
04-017	Fines and fees	$1,761	*$1,310*
04-018	Interest on investments		
04-	Gift receipts	$100	*$100*

019			
04-020	Private and public foundation grants		
04-021	Miscellaneous revenue	$1,181	*$1,946*
04-022	Source(s):	$852.72 - IN Tax Correction Twice; $226.23 - Quill a/c Refund; $50 - Tri Kappa; $52.27 - Endeavor Capital Credits	
04-023	Total other revenue	$3,072	*$3,356*
04-024	Total operating revenue	$208,467	*$187,547*

5 - Operating Fund Expenditures

Questions relating to standards are in bolded blue font.

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Staff and Supplies

05-001	Salaries/wages of all library staff	$60,156	*$57,485*
05-002	Employee benefits	$16,185	*$11,754*
05-003	Other personal services	$9,808	*$12,171*
05-004	Total personal services	$86,149	*$81,410*
05-005	Total staff expenditures	$76,341	*$69,239*
05-006	Total supplies	$4,866	*$7,948*

Other Services and Charges

05-007	Professional services	$3,228	*$128*
05-008	Communication and transportation	$2,838	*$2,942*
05-009	Printing and advertising	$2,073	*$0*

05-010	Insurance	$5,275	*$5,165*
05-011	Utility services	$7,704	*$6,104*
05-012	Repairs and maintenance	$2,170	*$3,829*
05-013	Rentals	$0	*$0*
05-014	Debt service	$0	*$0*
05-015	Lease rental	$0	*$0*
05-016	Other	$1,532	*$1,593*
05-017	Total of other services and charges	$24,820	*$19,761*

Capital Outlays from Operating Fund Expenditures

05-018	Land	$650	*$0*
05-019	Buildings	$0	*$0*
05-020	Improvements other than buildings	$0	*$0*
05-021	Furniture and equipment	$1,862	*$5,272*
05-022	Capital outlays for public access computers, e-readers and electronic media devices. **DO NOT REPORT in Q05-021**	$0	*$0*

Library Materials - Operating Fund Expenditures

05-023	Books	$18,471	*$16,220*
05-024	Periodicals and newspapers	$1,509	*$1,665*
05-025	Audio/Visual materials, microforms, and other non-printed, physical materials	$4,355	*$2,232*
05-026	E-books, electronic collections, and database licensing/purchase/lease expenditures	$3,000	*$128*

05-027	Electronic physical format, including Playaways and e-book readers	$0	$0

Library Materials - Non-Operating Fund Expenditures

05-028	Books	$0	$0
05-029	Periodicals and newspapers	$0	$0
05-030	Audio/Visual materials, microforms, and other non-printed, physical materials	$0	$0
05-031	E-book and electronic database licensing/purchase/lease expenditures	$0	$0
05-032	Electronic physical format, including Playaways and e-book readers	$0	$0
05-033	Total expenditures for print materials	$19,980	$17,885
05-034	Total expenditures for electronic materials	$3,000	$128

Federal: Subscription to Overdrive: $1,500; Subscription to Scholastic Go!: $1,500

05-035	Total expenditures for other materials	$4,355	$2,232
05-036	Total expenditures for collections	$27,335	$20,245
05-037	Total operating fund capital outlays	$26,847	$25,389
05-038	Total operating fund expenditure for collection development	$27,335	$20,245
05-039	Total non-operating fund expenditure for collection development	$0	$0
05-040	Public access computers, e-readers and electronic media devices from all non-operating funds	$0	$0
05-041	Total operating fund expenditures	$145,682	$134,636
05-042	Other operating expenditures	$42,006	$45,152
05-043	Total operating expenditures	$145,682	$134,636

05-044	Total capital fund expenditures	$120,000	*$120,000*

Federal: Two payments of $60,000 for the year totaling $120,000.

Non-Resident Fee Standard

05-045	Total collection expenditures	$27,335	*$20,245*
05-046	Total 2020 operating expenditures per capita	$59.68	*$61.86*
05-047	Difference between 2020 OE per capita and non-resident fee (subtract Q02-009 from Q05-046). If the output is a positive number, then your library's non-resident fee needs to be raised to match or exceed the operating expenditure per capita at the next scheduled board meeting.	$-5.32	*$-3.14*
05-047a	Does your library's non-resident fee meet the standard? (Select YES if 05-047 is a negative number; Select NO if 05-047 is a positive number)	Yes	*Yes*
05-048	Total 2021 operating expenditures per capita. PLEASE MAKE SURE YOUR 2022 NON-RESIDENT FEE IS EQUAL OR GREATER THAN THIS AMOUNT	64.58	*59.68*

Collection Development Standard

05-049	Collection development expenditure (from all funds) as a percentage of operating fund expenditure	18.7%	*15.0%*

6 - Capital Revenue

Questions relating to standards are in bolded blue font.

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

06-001	Local government capital revenue	$121,870	*$124,602*
06-002	State government capital revenue	$0	*$0*
06-003	Federal government capital revenue	$0	*$0*
06-004	Other capital revenue	$0	*$0*
06-005	Total capital revenue	$121,870	*$124,602*

7 - Employment Data

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

ALA-MLS Librarians

07-001	Total number of all librarians with an ALA-MLS	0.00	*0.00*
07-002	Total number of paid hours per week for all ALA-MLS librarians	0	*0*
07-003	FTE for all ALA-MLS librarians	0.00	*0.00*

All Librarians

07-004	Total number of all librarians, including ALA-MLS librarians	1.00	*1.00*
07-005	Total number of paid hours per week for all librarians, including ALA-MLS librarians	35	*35*
07-006	FTE for all librarians	0.88	*0.88*

All Other Staff

07-007	Total number of all other paid staff	6.00	*7.00*
07-008	Total number of paid hours per week for all other paid staff	27	*27*
07-009	FTE for all other paid staff	0.68	*0.68*
07-010	Total number of all paid staff	7.00	*8.00*
07-011	Total hours paid per week for all paid staff	62.00	*62.00*
07-012	FTE for all paid staff	1.56	*1.56*
07-013	Number of hours per week considered to be full-time employment in your library	35	*35*

8 - Library Service and Technology

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Interlibrary Loans

08-001	Number of interlibrary loan items (including photocopies) your library has provided to other libraries	0	*0*
08-002	Evergreen transits to other libraries. Number will be supplied by the Indiana State Library	2,309	*1,761*
08-003	SRCS materials provided to other libraries. Number will be supplied by the Indiana State Library	0	*0*
08-004	Total number of loans provided to other libraries	2,309	*1,761*
08-005	Number of interlibrary loan items (including photocopies) your library has borrowed from other libraries	0	*0*
08-006	Evergreen transits received from other libraries. Number will be supplied by the Indiana State Library	1,235	*616*
08-007	SRCS materials received from other libraries. Number will be supplied by the Indiana State Library	0	*0*
08-008	Total number of loans received from other libraries	1,235	*616*
08-009	Net lending rate	1.87	*2.86*

Programs

A program is any planned event which introduces the attendees to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. They may also provide cultural, recreational, or educational information, often designed to meet a specific social need.

Synchronous (Live) In-Person Program Sessions

08-010	Number of children's programs held in the library	19	*11*
08-010a	Number of programs targeted at children ages 0-5 (enter "NA" if unknown)	13	
08-010b	Number of programs targeted at children ages 6-11 (enter "NA" if unknown)	6	
08-011	Number of children's programs held offsite	0	*0*
08-011a	Number of programs targeted at children ages 0-5 (enter "NA" if unknown)	N/A	
08-011b	Number of programs targeted at children ages 6-11 (enter "NA" if unknown)	N/A	

08-012	Number of young adult programs held in the library	0	0
08-013	Number of young adult programs held offsite	0	0
08-014	Number of adult programs held in the library	6	3
08-015	Number of adult programs held offsite	0	0
08-016	Number of general interest (all ages) programs held in the library	0	0
08-017	Number of general interest (all ages) programs held offsite	0	0
08-018	Total number of non-library sponsored programs	1	15
08-019	Total number of in-person programs held at the library	25	14
08-020	Total number of in-person programs held offsite	0	
08-021	Attendance at children's programs held in the library	182	175
08-021a	Attendance at programs targeted at children ages 0-5 (enter "NA" if unknown)	122	
08-021b	Attendance at programs targeted at children ages 6-11 (enter "NA" if unknown)	60	
08-022	Attendance at children's programs held offsite	0	0
08-022a	Attendance at programs targeted at children ages 0-5 (enter "NA" if unknown)	0	
08-022b	Attendance at programs targeted at children ages 6-11 (enter "NA" if unknown)	0	
08-023	Attendance at young adult programs held in the library	0	0

08-024	Attendance at young adult programs held offsite	0	*0*
08-025	Attendance at adult programs held in the library	60	*30*
08-026	Attendance at adult programs held offsite	0	*0*
08-027	Attendance at general interest (all ages) programs held in the library	0	*0*
08-028	Attendance at general interest (all ages) programs held offsite	0	*0*
08-029	Total attendance at non-library sponsored programs	15	*65*
08-030	Total children's in-person program attendance	182	*175*
08-030a	Total attendance at programs for children 0-5 (enter "NA" if unknown)	122	
08-030b	Total attendance at programs for children 6-11 (enter "NA" if unknown)	60	
08-031	Total young adult in-person program attendance	0	*0*
08-032	Total attendance at all in-person programs held in the library	242	*205*
08-033	Total attendance at all in-person programs held offsite	0	
08-034	Total attendance at all in-person programs	242	

Synchronous (Live) Virtual Programs

Live, virtual programs are conducted via a Web conferencing or Webinar platform such as Facebook, YouTube, or Zoom, during which a library staff member (or other party sponsored by the library) is presenting to or interacting with an audience in real-time.

08-035	Number of children's synchronous virtual programs	1	*6*
08-035a	Number of synchronous virtual programs targeted at children ages 0-5 ((enter "NA" if unknown)	0	
08-	Number of synchronous virtual programs targeted	1	

035b	at children ages 6-11 (enter "NA" if unknown)		
08-036	Number of young adult synchronous virtual programs	0	*0*
08-037	Number of adult synchronous virtual programs	3	*4*
08-038	Number of general interest (all ages) synchronous virtual programs	0	*0*
08-039	Total number of synchronous virtual programs	4	*10*
08-040	Attendance at children's synchronous virtual programs as counted by participants	4	*24*
08-040a	Attendance at synchronous virtual programs aimed at children 0-5 as counted by participants (enter "NA" if unknown)	0	
08-040b	Attendance at synchronous virtual programs aimed at children 6-11 as counted by participants (enter "NA" if unknown)	4	
08-040c	Attendance at children's synchronous virtual programs as counted by participant devices (enter "NA" if unknown)	N/A	
08-040d	Attendance at synchronous virtual programs aimed at children 0-5 as counted by participant devices (enter "NA" if unknown)	N/A	
08-040e	Attendance at synchronous virtual programs aimed at children 6-11 as counted by participant devices (enter "NA" if unknown)	N/A	
08-041	Attendance at young adult synchronous virtual programs as counted by participants	0	*0*
08-041a	Attendance at young adult synchronous virtual programs as counted by participant devices (enter "NA" if unknown)	0	
08-042	Attendance at adult synchronous virtual programs as counted by participants	9	*14*
08-042a	Attendance at adult synchronous virtual programs as counted by participant devices (enter "NA" if unknown)	N/A	
08-043	Attendance at general interest (all ages) synchronous virtual programs as counted by participants	0	*0*

08-043a	Attendance at general (all ages) synchronous virtual programs as counted by participant devices (enter "NA" if unknown)	0	
08-044	Total attendance at synchronous virtual programs as counted by participants	13	*38*
08-044a	Total attendance at synchronous (live) virtual programs as counted by participant devices (enter "NA" if unknown)	0	
08-045	Total number of children's synchronous (live) programs (includes in-person and synchronous virtual)	20	*17*
08-045a	Number of programs targeted at children ages 0-5 (enter "NA" if unknown)	13	
08-045b	Number of programs targeted at children ages 6-11 (enter "NA" if unknown)	7	
08-046	Total number of young adult synchronous (live) programs (includes in-person and synchronous virtual)	0	*0*
08-047	Total number of synchronous (live) programs (includes in-person and synchronous virtual)	29	*24*
08-048	Total attendance at children's synchronous (live) programs (includes in-person and synchronous virtual)	186	*199*
08-048a	Attendance at programs targeted at children ages 0-5 (enter "NA" if unknown)	124	
08-048b	Attendance at programs targeted at children ages 6-11 (enter "NA" if unknown)	62	
08-049	Total attendance at young adult synchronous (live) programs (includes in-person and synchronous virtual)	0	*0*
08-050	Total attendance at all synchronous (live) programs (includes in-person and synchronous virtual)	255	*243*
08-051	Total Number of Asynchronous (Recorded) Program Presentations	17	*14*
08-052	Total Views of Asynchronous (Recorded) Program Presentations	1,645	*3,875*

Children's Reading Program

08-053	How many weeks of a Children's Reading Program did your library offer at each fixed	37	*11*

	location?		
08-054	Total number of annual visits to the library	13,450	*10,341*
08-054a	Library visits reporting method	CT - Annual Count	*Count*
08-055	**Total number of reference transactions in 2021**	1,300	*2,100*
08-055a	Reference transactions reporting method	ES - Annual Estimate Based on Typical Week(s)	*Estimate*
08-056	Instructional references services	198	*55*

Electronic Collections (includes Licensed Databases)

08-057	Number of state-licensed databases (INSPIRE databases)	86	*86*
08-058	Number of local and other licensed databases (not INSPIRE)	1	*1*
08-059	Name(s) of public use/commercial databases to which the library subscribes	Scholastic Go!	*Response has been entered.*
08-060	Total electronic collections/databases	87	*87*

Public Computers

08-061	Number of uses (sessions) of public internet computers in 2021	135	*218*
08-061a	Reporting method for number of uses of public internet computers	CT - Annual Count	
08-062	Number of wireless internet uses per year	3,223	*1,750*
08-062a	Reporting method for wireless sessions	CT - Annual Count	
08-063	Number of public internet computers system-wide	6	*6*
08-064	Number of staff computers	5	*5*
08-065	Number of website visits	29,045	*13,200*

Library System Automation

08-066	Does your library have an automated bookkeeping system?	No	*No*
08-067	Name of bookkeeping system		
08-068	Brand and version of Integrated Library System	Evergreen 3.7	*Evergreen 3.4*

9 - Circulation and Holdings

Questions relating to standards are in bolded blue font.

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

09-001	Circulation of physical items	6,409	*4,469*
09-002	Use of electronic materials *(e.g. e-books circulated or electronic materials downloaded annually)*	1,596	*1,439*
09-003	Successful retrieval of electronic information *(e.g. electronic material usage or views not meeting the definition of circulation and not otherwise reported in 09-002)*	0	*13*
09-004	Total electronic content use	1,596	*1,452*
09-005	Circulation of all children's materials	3,595	*2,215*
09-006	Circulation of other physical items	5	
09-007	Total circulation of all materials	8,005	*5,908*
09-008	Total collection use	8,005	*5,921*
09-009	Total in-house usage of materials	0	*0*

Selected Holdings

09-010	Books (print)	26,900	*26,195*
09-011	Does the library belong to an e-book consortium?	Yes	*Yes*
09-012	Name of e-book consortium	eIndiana Digital Consortium	*eIndiana Digital Consortium*

09-013	E-books (LOCAL HOLDINGS)	0	*0*
09-014	E-books (CONSORTIUM HOLDINGS)	105,022	*75,774*
09-015	E-books (TOTAL)	105,022	*75,774*
09-016	Video materials - physical units	1,173	*1,056*
09-017	Video materials - downloadable units (LOCAL HOLDINGS)	0	*0*
09-018	Video materials - downloadable units (CONSORTIUM HOLDINGS)	458	*437*
09-019	Video materials - downloadable units (TOTAL)	458	*437*
09-020	Audio materials - physical units	530	*229*

Federal: We did expand our audio book collection last year. The number of holdings (530) is accurate.

09-021	Audio materials - downloadable units (LOCAL HOLDINGS)	0	*0*
09-022	Audio materials - downloadable units (CONSORTIUM HOLDINGS)	27,261	*20,651*
09-023	Audio materials - downloadable units (TOTAL)	27,261	*20,651*
09-024	Current print serial subscriptions	33	*33*
09-025	Current electronic serials subscriptions	3,209	*3,268*
09-026	Does your library circulate hotspots?	No	*No*
09-027	Other circulating physical items	23	
09-028	Total physical items in collection (09-010 + 09-016 + 09-020 + 09-027)	28,626	

10 - Library Board

Questions relating to standards are in bolded blue font.

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

10-0001	Position: President	President	*President*
10-0002	First name	Shelly	*Shelly*
10-0003	Middle initial/name	unknown	*unknown*
10-0004	Last name	Starbuck	*Starbuck*
10-0005	Home address	4754 S 800 W	*4754 S 800 W*
10-0006	City	Coatesville	*Coatesville*
10-0007	ZIP code	46121	*46121*
10-0008	Email address	n/a	*n/a*
10-0009	Appointing authority	County Commissioners	*County Commissioners*
10-0010	Date term expires	12/31/25	*12/31/21*
10-0011	Number of consecutive terms	2	*4*
10-0012	Date of initial appointment	02/09/06	*02/09/06*
10-0101	Position: Vice President	Vice President	*Vice President*
10-0102	First name	Marcy	*Marcy*
10-0103	Middle initial/name	unknown	*unknown*
10-0104	Last name	Shepard	*Shepard*
10-0105	Home address	7761 W 350 S	*7761 W 350 S*

10-0106	City	Coatesville	*Coatesville*
10-0107	ZIP code	46121	*46121*
10-0108	Email address	n/a	*n/a*
10-0109	Appointing authority	School Board	*School Board*
10-0110	Date term expires	01/31/22	*01/31/22*
10-0111	Number of consecutive terms	1	*1*
10-0112	Date of initial appointment	01/31/18	*01/31/18*
10-0201	Position: Secretary	Secretary	*Secretary*
10-0202	First name	Carla	*Carla*
10-0203	Middle initial/name	unknown	*unknown*
10-0204	Last name	Gill	*Gill*
10-0205	Home address	P O Box 148	*P O Box 148*
10-0206	City	Coatesville	*Coatesville*
10-0207	ZIP code	46121	*46121*
10-0208	Email address	n/a	*n/a*
10-0209	Appointing authority	School Board	*County Council*
10-0210	Date term expires	02/10/25	*02/10/21*
10-0211	Number of consecutive terms	1	*4*

10-0212	Date of initial appointment	02/10/05	*02/10/05*
10-0301	Position: Treasurer (Boards may have either a treasurer or treasurer/employee, but not both)	Treasurer	*Treasurer*
10-0302	First name	Kathy	*Kathy*
10-0303	Middle initial/name	unknown	*unknown*
10-0304	Last name	Blake	*Blake*
10-0305	Home address	P O Box 171	*P O Box 171*
10-0306	City	Coatesville	*Coatesville*
10-0307	ZIP code	46121	*46121*
10-0308	Email address	n/a	*n/a*
10-0309	Appointing authority	County Council	*School Board*
10-0310	Date term expires	02/11/25	*02/11/21*
10-0311	Number of consecutive terms	1	*4*
10-0312	Date of initial appointment	02/10/05	*02/10/05*
10-0401	Position: Treasurer / Employee (Boards may have either a treasurer or treasurer/employee, but not both)	Treasurer / Employee	*Treasurer / Employee*
10-0402	First name	none	*none*
10-0403	Middle initial/name	none	*none*
10-0404	Last name	none	*none*

10-0405	Home address	none	*none*
10-0406	City	none	*none*
10-0407	ZIP code	none	*none*
10-0408	Email address	none	*none*
10-0409	Appointing authority		
10-0410	Date term expires		
10-0411	Number of consecutive terms		
10-0412	Date of initial appointment		
10-0501	Position: Member	Member	*Member*
10-0502	First name	Jackie	*Jackie*
10-0503	Middle initial/name		
10-0504	Last name	Cramer	*Cramer*
10-0505	Home address	6245 W 450 S	*6245 W 450 S*
10-0506	City	Coatesville	*Coatesville*
10-0507	ZIP code	46121	*46121*
10-0508	Email address	n/a	*n/a*
10-0509	Appointing authority	County Council	*County Council*
10-0510	Date term expires	08/07/22	*08/07/22*

10-0511	Number of consecutive terms	1	*1*
10-0512	Date of initial appointment	10/01/19	*10/01/19*
10-0601	Position: Member	Member	*Member*
10-0602	First name	Larry	*Larry*
10-0603	Middle initial/name	unknown	*unknown*
10-0604	Last name	McCubbin	*McCubbin*
10-0605	Home address	7152 W 450 S	*7152 W 450 S*
10-0606	City	Coatesville	*Coatesville*
10-0607	ZIP code	46121	*46121*
10-0608	Email address	n/a	*n/a*
10-0609	Appointing authority	School Board	*School Board*
10-0610	Date term expires	08/13/24	*08/13/24*
10-0611	Number of consecutive terms	4	*4*
10-0612	Date of initial appointment	04/09/08	*04/09/08*
10-0701	Position: Member	Member	*Member*
10-0702	First name	Kirstie	*Kirstie*
10-0703	Middle initial/name	unknown	*unknown*
10-	Last name	Walker	*Walker*

10-0704			
10-0705	Home address	4298 S 700 W	*4298 S 700 W*
10-0706	City	Coatesville	*Coatesville*
10-0707	ZIP code	46121	*46121*
10-0708	Email address	n/a	*n/a*
10-0709	Appointing authority	County Commissioners	*County Commissioners*
10-0710	Date term expires	12/31/23	*12/31/23*
10-0711	Number of consecutive terms	3	*3*
10-0712	Date of initial appointment	03/13/12	*03/13/12*
10-0801	Position: Member	Member	*Member*
10-0802	First name		
10-0803	Middle initial/name		
10-0804	Last name		
10-0805	Home address		
10-0806	City		
10-0807	ZIP code		
10-0808	Email address		
10-0809	Appointing authority		

10-0810	Date term expires		
10-0811	Number of consecutive terms		
10-0812	Date of initial appointment		
10-0901	Position: Member	Member	*Member*
10-0902	First name		
10-0903	Middle initial/name		
10-0904	Last name		
10-0905	Home address		
10-0906	City		
10-0907	ZIP code		
10-0908	Email address		
10-0909	Appointing authority		
10-0910	Date term expires		
10-0911	Number of consecutive terms		
10-0912	Date of initial appointment		
10-1001	Position: Member	Member	*Member*
10-1002	First name		
10-1003	Middle initial/name		

10-1004	Last name		
10-1005	Home address		
10-1006	City		
10-1007	ZIP code		
10-1008	Email address		
10-1009	Appointing authority		
10-1010	Date term expires		
10-1011	Number of consecutive terms		
10-1012	Date of initial appointment		
10-1101	Position: Member	Member	*Member*
10-1102	First name		
10-1103	Middle initial/name		
10-1104	Last name		
10-1105	Home address		
10-1106	City		
10-1107	ZIP code		
10-1108	Email address		
10-	Appointing authority		

10-1109			
10-1110	Date term expires		
10-1111	Number of consecutive terms		
10-1112	Date of initial appointment		
10-1201	Position: Member	Member	*Member*
10-1202	First name		
10-1203	Middle initial/name		
10-1204	Last name		
10-1205	Home address		
10-1206	City		
10-1207	ZIP code		
10-1208	Email address		
10-1209	Appointing authority		
10-1210	Date term expires		
10-1211	Number of consecutive terms		
10-1212	Date of initial appointment		
10-0991	What day of the month is the regular library board meeting?	2nd Tuesday	*2nd Tuesday*
10-0992	What is the time of the regular library board meeting?	5:30 pm	*5:30 pm*

11 - Salary Section

Questions relating to standards are in bolded blue font.

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

11-001	Annual salary of the director	$32,000	*$32,000*
11-002	Does the library director have an employment contract?	No	*No*
11-003	What is the current level of certification held by the library director?	LC 6	*Temporary*

Federal: Current level of certification held by the library director is actually Librarian Certificate 7 (LC7), but there is no option for LC7 in the dropdown box. The Survey would not let me submit until an answer was selected from the dropdown box.

11-004	Job Title - Assistant or Associate Director	Assistant Director	*Assistant Director*
11-005	Certification level		
11-006	Minimum hourly wage		
11-007	Maximum hourly wage		
11-008	Job Title - Department Head, Manager or Supervisor	Department Head	*Department Head*
11-009	Certification level		
11-010	Minimum hourly wage		
11-011	Maximum hourly wage		
11-012	Job Title - Branch Head	Branch Head	*Branch Head*
11-013	Certification level		
11-014	Minimum hourly wage		
11-015	Maximum hourly wage		
11-	Job Title - Administrative Assistant	Administrative Assistant	*Administrative Assistant*

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11-017	Certification level		
11-018	Minimum hourly wage		
11-019	Maximum hourly wage		
11-020	Job Title - Automation, Network or System Manager	Automation / Network / System Manager	*Automation / Network / System Manager*
11-021	Certification level		
11-022	Minimum hourly wage		
11-023	Maximum hourly wage		
11-024	Job Title - Business Manager	Business Manager	*Business Manager*
11-025	Certification level		
11-026	Minimum hourly wage		
11-027	Maximum hourly wage		
11-028	Job Title - Cataloging or Technical Services Librarian	Cataloging or Technical	*Cataloging or Technical*
11-029	Certification level		
11-030	Minimum hourly wage		
11-031	Maximum hourly wage		
11-032	Job Title - Children's Librarian	Children's Librarian	*Children's Librarian*
11-033	Certification level		

11-034	Minimum hourly wage		
11-035	Maximum hourly wage		
11-036	Job Title - General Reference or Adult Librarian	General Reference or Adult Librarian	*General Reference or Adult Librarian*
11-037	Certification level		
11-038	Minimum hourly wage		
11-039	Maximum hourly wage		
11-040	Job Title - Young Adult Librarian	Young Adult Librarian	*Young Adult Librarian*
11-041	Certification level		
11-042	Minimum hourly wage		
11-043	Maximum hourly wage		
11-044	Job Title - Indiana History, Local History, or Genealogy Librarian	Indiana History, Local History, or Genealogy Librarian	*Indiana History, Local History, or Genealogy Librarian*
11-045	Certification level		
11-046	Minimum hourly wage		
11-047	Maximum hourly wage		
11-048	Job Title - Specialist (Professional)	Specialist (Professional)	*Specialist (Professional)*
11-049	Certification level		
11-050	Minimum hourly wage		
11-	Maximum hourly wage		

11-051			
11-052	Job Title - Library Assistant	Library Assistant	*Library Assistant*
11-053	Certification level		
11-054	Minimum hourly wage		
11-055	Maximum hourly wage		
11-056	Job Title - Bookkeeper or Treasurer	Bookkeeper or Treasurer	*Bookkeeper or Treasurer*
11-057	Certification level	None required	*None required*
11-058	Minimum hourly wage	$36.23	*$36.23*
11-059	Maximum hourly wage	$36.23	*$36.23*
11-060	Job Title - Library Technician (including computer)	Library Technician	*Library Technician*
11-061	Certification level		
11-062	Minimum hourly wage		
11-063	Maximum hourly wage		
11-064	Job Title - Clerk, Clerical or Aide	Clerical or Aide	*Clerical or Aide*
11-065	Certification level		
11-066	Minimum hourly wage		
11-067	Maximum hourly wage		
11-068	Job Title - Maintenance, Custodian, Janitor, or Housekeeper	Maintenance, Custodian	*Maintenance, Custodian*

11-069	Certification level		
11-070	Minimum hourly wage		*$14.00*
11-071	Maximum hourly wage		*$14.00*
11-072	Job Title - Page, Intern or Student Assistant	Page, Intern or Student Assistant	*Page, Intern or Student Assistant*
11-073	Certification level		
11-074	Minimum hourly wage		
11-075	Maximum hourly wage		
11-076	Job Title - Temporary Substitute	Temporary Substitute	*Temporary Substitute*
11-077	Certification level		
11-078	Minimum hourly wage		
11-079	Maximum hourly wage		
11-080	Job Title - Interlibrary Loan	Interlibrary Loan	*Interlibrary Loan*
11-081	Certification level		
11-082	Minimum hourly wage		
11-107	Maximum hourly wage		
11-084	Job Title - Human Resources	Human Resources	*Human Resources*
11-085	Certification level		
11-	Minimum hourly wage		

086			
11-087	Maximum hourly wage		
11-088	Job Title - Marketing	Marketing	*Marketing*
11-089	Certification level		
11-090	Minimum hourly wage		
11-091	Maximum hourly wage		
11-092	Job Title - Circulation Librarian	Circulation Librarian	*Circulation Librarian*
11-093	Certification level		
11-094	Minimum hourly wage		
11-095	Maximum hourly wage		
11-096	Job Title - Other		
11-097	Specify other job title		
11-098	Certification level		
11-099	Minimum hourly wage		
11-100	Maximum hourly wage		
11-101	Job Title - Other		
11-102	Specify other job title		
11-103	Certification level		

11-104	Minimum hourly wage		
11-105	Maximum hourly wage		
11-106	Job Title - Other		
11-107	Specify other job title		
11-108	Certification level		
11-109	Minimum hourly wage		
11-110	Maximum hourly wage		
11-111	Job Title - Other		
11-112	Specify other job title		
11-113	Certification level		
11-114	Minimum hourly wage		
11-115	Maximum hourly wage		

Employee Fringe Benefit Information - Full-time Employees

11-501	PERF	Yes	*Yes*
11-502	Deferred compensation	No	*No*
11-503	Health insurance	Yes	*Yes*
11-504	Health Savings Account (HSA)	No	*No*
11-505	Dental insurance	No	*No*

11-506	Life insurance	Yes	*Yes*
11-507	Vision insurance	No	*No*
11-508	Disability insurance	No	*No*
11-509	Paid time off for continuing education	Yes	*Yes*
11-510	Reimbursement for continuing education	Yes	*Yes*
11-511	Other1 (specify)		
11-512	Other2 (specify)		

Employee Fringe Benefit Information - Part-time Employees

11-513	PERF	No	*No*
11-514	Deferred compensation	No	*No*
11-515	Health insurance	No	*No*
11-516	Health Savings Account (HSA)	No	*No*
11-517	Dental insurance	No	*No*
11-518	Life insurance	No	*No*
11-519	Vision insurance	No	*No*
11-520	Disability insurance	No	*No*
11-521	Paid time off for continuing education	Yes	*Yes*
11-522	Reimbursement for continuing education	Yes	*Yes*
11-523	Other1 (specify)		

11-524	Other2 (specify)		

Paid Time Off Per Year - Full-time Librarian

11-525	Number of vacation days	10	*10*
11-526	Number of sick days	5	*5*
11-527	Number of personal days	2	*2*
11-528	Number of holidays	12	*12*
11-529	Number of funeral/bereavement days	3	*0*
11-530	Number of other days (specify) OR all-purpose PTO	0	*0*

Paid Time Off Per Year - Part-Time Librarian

11-531	Number of vacation days	0	*0*
11-532	Number of sick days	0	*0*
11-533	Number of personal days	0	*0*
11-534	Number of holidays	0	*0*
11-535	Number of funeral/bereavement days	0	*0*
11-536	Number of other days	0	*0*

Paid Time Off Per Year - Full-Time Support Staff

11-537	Number of vacation days	0	*0*
11-538	Number of sick days	0	*0*
11-539	Number of personal days	0	*0*
11-	Number of holidays	0	*0*

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11-541	Number of funeral/bereavement days	0	*0*
11-542	Number of other days	0	*0*

Paid Time Off Per Year - Part-Time Support Staff

11-543	Number of vacation days	0	*0*
11-544	Number of sick days	0	*0*
11-545	Number of personal days	0	*0*
11-546	Number of holidays	0	*0*
11-547	Number of funeral/bereavement days	0	*0*
11-548	Number of other days	0	*0*

12 - PLAC Loans

Questions relating to standards are in bolded blue font

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Report the number of PLAC loans your library made to a home patron of the following libraries.

DO NOT report any loans made to your own library. You may SKIP any libraries with no loans; you do not need to enter "0" if no loans were made.

12-001	Did your library make any PLAC loans?	N	*Y*
12-002	Adams Public Library System	0	*0*
12-003	Akron Carnegie Public Library	0	*0*
12-004	Alexandria-Monroe Public Library	0	*0*
12-005	Alexandrian Public Library	0	*0*
12-006	Allen County Public Library	0	*0*

12-007	Anderson Public Library	0	*0*
12-008	Andrews-Dallas Township Public Library	0	*0*
12-009	Argos Public Library	0	*0*
12-010	Attica Public Library	0	*0*
12-011	Aurora Public Library District	0	*0*
12-012	Avon-Washington Township Public Library	0	*0*
12-013	Bartholomew County Public Library	0	*0*
12-014	Barton Rees Pogue Memorial Public Library	0	*0*
12-015	Batesville Memorial Public Library	0	*0*
12-016	Bedford Public Library	0	*0*
12-017	Bell Memorial Public Library	0	*0*
12-018	Benton County Public Library	0	*0*
12-019	Berne Public Library	0	*0*
12-020	Bicknell-Vigo Township Public Library	0	*0*
12-021	Bloomfield-Eastern Greene County Public Library	0	*0*
12-022	Boonville-Warrick County Public Library	0	*0*
12-023	Boswell-Grant Township Public Library	0	*0*
12-	Bourbon Public Library	0	*0*

024

12-025	Brazil Public Library	0	*0*
12-026	Bremen Public Library	0	*0*
12-027	Bristol-Washington Township Public Library	0	*0*
12-028	Brook-Iroquois-Washington Township Public Library	0	*0*
12-029	Brookston-Prairie Township Public Library	0	*0*
12-030	Brown County Public Library	0	*0*
12-031	Brownsburg Public Library	0	*0*
12-032	Brownstown Public Library	0	*0*
12-033	Butler Public Library	0	*0*
12-034	Cambridge City Public Library	0	*0*
12-035	Camden-Jackson Township Public Library	0	*0*
12-036	Carmel Clay Public Library	0	*0*
12-037	Carnegie Public Library Of Steuben County	0	*0*
12-038	Centerville-Center Township Public Library	0	*0*
12-039	Charlestown Clark County Public Library	0	*0*
12-040	Churubusco Public Library	0	*0*
12-041	Clayton-Liberty Township Public Library	0	*0*

12-042	Clinton Public Library	0	0
12-043	Coatesville-Clay Township Public Library	0	0
12-044	Colfax-Perry Township Public Library	0	0
12-045	Converse-Jackson Township Public Library	0	0
12-046	Covington-Veedersburg Public Library	0	0
12-047	Crawford County Public Library	0	0
12-048	Crawfordsville District Public Library	0	0
12-049	Crown Point Community Public Library	0	0
12-050	Culver-Union Township Public Library	0	0
12-051	Danville-Center Township Public Library	0	80
12-052	Darlington Public Library	0	0
12-053	Delphi Public Library	0	0
12-054	Dublin Public Library	0	0
12-055	Dunkirk Public Library	0	0
12-056	Earl Park Public Library	0	0
12-057	East Chicago Public Library	0	0
12-058	Eckhart Public Library	0	0
12-059	Edinburgh Wright-Hageman Public Library	0	0

12-060	Elkhart Public Library	0	*0*
12-061	Evansville-Vanderburgh Public Library	0	*0*
12-062	Fairmount Public Library	0	*0*
12-063	Farmland Public Library	0	*0*
12-064	Fayette County Public Library	0	*0*
12-065	Flora-Monroe Township Public Library	0	*0*
12-066	Fort Branch-Johnson Township Public Library	0	*0*
12-067	Fortville-Vernon Township Public Library	0	*0*
12-068	Francesville-Salem Township Public Library	0	*0*
12-069	Frankfort Community-Clinton County Contractual Public Library	0	*0*
12-070	Franklin County Public Library District	0	*0*
12-071	Fremont Public Library	0	*0*
12-072	Fulton County Public Library	0	*0*
12-073	Garrett Public Library	0	*0*
12-074	Gary Public Library	0	*0*
12-075	Gas City-Mill Township Public Library	0	*0*
12-076	Goodland & Grant Township Public Library	0	*0*
12-077	Goshen Public Library	0	*0*

12-078	Greensburg-Decatur County Contractual Public Library	0	0
12-079	Greentown & Eastern Howard School Public Library	0	0
12-080	Greenwood Public Library	0	0
12-081	Hagerstown-Jefferson Township Public Library	0	0
12-082	Hamilton East Public Library	0	0
12-083	Hamilton North Public Library	0	0
12-084	Hammond Public Library	0	0
12-085	Hancock County Public Library	0	0
12-086	Harrison County Public Library	0	0
12-087	Hartford City Public Library	0	0
12-088	Henry Henley Public Library IN0165	0	0
12-089	Huntingburg Public Library	0	0
12-090	Huntington City-Township Public Library	0	0
12-091	Hussey-Mayfield Memorial Public Library	0	0
12-092	Indianapolis-Marion County Public Library	0	0
12-093	Jackson County Public Library	0	0
12-094	Jasonville Public Library	0	0
12-	Jasper County Public Library	0	0

12-096	Jasper-Dubois County Contractual Public Library	0	*0*
12-097	Jay County Public Library	0	*0*
12-098	Jefferson County Public Library	0	*0*
12-099	Jeffersonville Township Public Library	0	*0*
12-100	Jennings County Public Library	0	*0*
12-101	Johnson County Public Library	0	*0*
12-102	Jonesboro Public Library	0	*0*
12-103	Joyce Public Library	0	*0*
12-104	Kendallville Public Library	0	*0*
12-105	Kentland-Jefferson Township Public Library	0	*0*
12-106	Kewanna-Union Township Public Library	0	*0*
12-107	Kingman-Millcreek Public Library	0	*0*
12-108	Kirklin Public Library	0	*0*
12-109	Knightstown Public Library	0	*0*
12-110	Knox County Public Library	0	*0*
12-111	Kokomo-Howard County Public Library	0	*0*
12-112	La Crosse Public Library	0	*0*

12-113	La Grange County Public Library	0	*0*
12-114	La Porte County Public Library	0	*0*
12-115	Ladoga-Clark Township Public Library	0	*0*
12-116	Lake County Public Library	0	*0*
12-117	Lawrenceburg Public Library	0	*0*
12-118	Lebanon Public Library	0	*0*
12-119	Ligonier Public Library	0	*0*
12-120	Lincoln Heritage Public Library	0	*0*
12-121	Linden Carnegie Public Library	0	*0*
12-122	Linton Public Library	0	*0*
12-123	Logansport-Cass County Public Library	0	*0*
12-124	Loogootee Public Library	0	*0*
12-125	Lowell Public Library	0	*0*
12-126	Marion Public Library	0	*0*
12-127	Matthews Public Library	0	*0*
12-128	Melton Public Library	0	*0*
12-129	Michigan City Public Library	0	*0*
12-130	Middlebury Community Public Library	0	*0*

12-131	Middletown Fall Creek Township Public Library	0	*0*
12-132	Milford Public Library	0	*0*
12-133	Mishawaka-Penn-Harris Public Library	0	*0*
12-134	Mitchell Community Public Library	0	*0*
12-135	Monon Town & Township Public Library	0	*0*
12-136	Monroe County Public Library	0	*0*
12-137	Monterey-Tippecanoe Township Public Library	0	*0*
12-138	Montezuma Public Library	0	*0*
12-139	Monticello-Union Township Public Library	0	*0*
12-140	Montpelier-Harrison Township Public Library	0	*0*
12-141	Mooresville Public Library	0	*0*
12-142	Morgan County Public Library	0	*0*
12-143	Morrisson Reeves Library	0	*0*
12-144	Muncie-Center Township Public Library	0	*0*
12-145	Nappanee Public Library	0	*0*
12-146	New Albany-Floyd County Public Library	0	*0*
12-147	New Carlisle & Olive Township Public Library	0	*0*
12-148	New Castle-Henry County Public Library	0	*0*

12-149	New Harmony Workingmen's Institute	0	*0*
12-150	Newburgh Chandler Public Library	0	*0*
12-151	Newton County Public Library	0	*0*
12-152	Noble County Public Library	0	*0*
12-153	North Judson-Wayne Township Public Library	0	*0*
12-154	North Madison County Public Library System	0	*0*
12-155	North Manchester Public Library	0	*0*
12-156	North Webster Community Public Library	0	*0*
12-157	Oakland City-Columbia Township Public Library	0	*0*
12-158	Odon Winkelpleck Public Library	0	*0*
12-159	Ohio County Public Library	0	*0*
12-160	Orleans Town & Township Public Library	0	*0*
12-161	Osgood Public Library	0	*0*
12-162	Otterbein Public Library	0	*0*
12-163	Owen County Public Library	0	*0*
12-164	Owensville Carnegie Public Library	0	*0*
12-165	Oxford Public Library	0	*0*
12-	Paoli Public Library	0	*0*

12-167	Parke County Public Library	0	*0*
12-168	Peabody Public Library	0	*0*
12-169	Pendleton Community Public Library	0	*0*
12-170	Penn Township Public Library	0	*0*
12-171	Perry County Public Library	0	*0*
12-172	Peru Public Library	0	*0*
12-173	Pierceton & Washington Township Public Library	0	*0*
12-174	Pike County Public Library	0	*0*
12-175	Plainfield-Guilford Township Public Library	0	*0*
12-176	Plymouth Public Library	0	*0*
12-177	Porter County Public Library System	0	*0*
12-178	Poseyville Carnegie Public Library	0	*0*
12-179	Princeton Public Library	0	*0*
12-180	Pulaski County Public Library	0	*0*
12-181	Putnam County Public Library	0	*0*
12-182	Remington-Carpenter Township Public Library	0	*0*
12-183	Ridgeville Public Library	0	*0*

12-184	Roachdale-Franklin Township Public Library	0	*0*
12-185	Roann Paw-Paw Township Public Library	0	*0*
12-186	Roanoke Public Library	0	*0*
12-187	Royal Center-Boone Township Public Library	0	*0*
12-188	Rushville Public Library	0	*0*
12-189	Salem-Washington Township Public Library	0	*0*
12-190	Scott County Public Library	0	*0*
12-191	Shelby County Public Library	0	*0*
12-192	Sheridan Public Library	0	*0*
12-193	Shoals Public Library	0	*0*
12-194	South Whitley-Cleveland Township Public Library	0	*0*
12-195	Speedway Public Library	0	*0*
12-196	Spencer County Public Library	0	*0*
12-197	Spiceland Town-Township Public Library	0	*0*
12-198	St. Joseph County Public Library	0	*0*
12-199	Starke County Public Library System	0	*0*
12-200	Sullivan County Public Library	0	*0*
12-201	Swayzee Public Library	0	*0*

12-202	Switzerland County Public Library	0	0
12-203	Syracuse-Turkey Creek Township Public Library	0	0
12-204	Thorntown Public Library	0	0
12-205	Tippecanoe County Public Library	0	0
12-206	Tipton County Public Library	0	0
12-207	Tyson Library Association, Inc	0	0
12-208	Union City Public Library	0	0
12-209	Union County Public Library	0	0
12-210	Van Buren Public Library	0	0
12-211	Vermillion County Public Library	0	0
12-212	Vigo County Public Library	0	0
12-213	Wabash Carnegie Public Library	0	0
12-214	Wakarusa-Olive & Harrison Township Public Library	0	0
12-215	Walkerton-Lincoln Township Public Library	0	0
12-216	Walton & Tipton Township Public Library	0	0
12-217	Wanatah Public Library	0	0
12-218	Warren Public Library	0	0
12-219	Warsaw Community Public Library	0	0

12-220	Washington Carnegie Public Library	0	0
12-221	Washington Township Public Library	0	0
12-222	Waterloo-Grant Township Public Library	0	0
12-223	Waveland-Brown Township Public Library	0	0
12-224	Wells County Public Library	0	0
12-225	West Lafayette Public Library	0	0
12-226	West Lebanon-Pike Township Public Library	0	0
12-227	Westchester Public Library	0	0
12-228	Westfield-Washington Public Library	0	0
12-229	Westville-New Durham Township Public Library	0	0
12-230	Whiting Public Library	0	0
12-231	Willard Library of Evansville	0	0
12-232	Williamsport-Washington Township Public Library	0	0
12-233	Winchester Community Public Library	0	0
12-234	Wolcott Community Public Library	0	0
12-235	Worthington Jefferson Township Public Library	0	0
12-236	York Township Public Library	0	0
12-	Yorktown Public Library	0	0

| 12-238 | **TOTAL PLAC Loans** | 0 | *80* |

13 - Compliance with Standards for Public Libraries

The following questions refer to the library's compliance with the Indiana Public Library Standards (560 IAC 6).

Grayed boxes are either prefilled (and sometimes locked) or are automatic calculations.

Standards which can be verified by data or information elsewhere in the report do not appear in this section.

Please answer either "Yes", "No", or "N/A" if applicable.

Do not skip any questions.

13-001	**Does your library comply with Public Library Law under IC 36-12?**	Yes	*Yes*
13-002	**If the answer to 13-001 is NO, explain:**		
13-003	**Does your library comply with other Indiana laws that affect municipal corporations?**	Yes	*Yes*
13-004	**If the answer to 13-003 is NO, explain:**		
13-005	**Does your library comply with all federal laws affecting employment practice?**	Yes	*Yes*
13-006	**If the answer to 13-005 is NO, explain:**		
13-007	**Are all newly constructed and existing library facilities in compliance with local, state, and federal building and health and safety codes?**	Yes	*Yes*
13-008	**If the answer to 13-007 is NO, explain:**		
13-009	**Does the library comply with provisions of the federal Americans with Disabilities Act to make its physical and digital services available to everyone?**	Yes	*Yes*
13-010	**If the answer to 13-009 is NO, explain:**		
13-011	Do the library board and the director maintain separate functions?	Yes	*Yes*
13-012	**Is the board responsible for governance and policy?**	Yes	*Yes*

13-013	**Is the director responsible for administration, operation and management of the library?**	Yes	*Yes*
13-014	**Does the director work full-time?**	Yes	*Yes*
13-015	Does the director have the required certification under 590 IAC 5? (If unsure, check at https://mylicense.in.gov/EVerification/Search.aspx	Yes	*Yes*

With the advice and recommendations of the library director, has the library board adopted the following plans and policies?

13-016	A schedule of classification of employees	Yes	*Yes*
13-017	An annual schedule of salaries	Yes	*Yes*
13-018	A proposed library budget	Yes	*Yes*

Personnel Policies

Has the library board adopted written personnel policies and procedures dealing with:

13-019	Recruitment?	Yes	*Yes*
13-020	Selection?	Yes	*Yes*
13-021	Appointments?	Yes	*Yes*
13-022	Personnel actions?	Yes	*Yes*
13-023	Salary administration?	Yes	*Yes*
13-024	Employee benefits?	Yes	*Yes*
13-025	Conditions of work?	Yes	*Yes*
13-026	Leaves?	Yes	*Yes*
13-027	Does the library board adhere to the current approved principles provided by the Indiana State Library for library trustees?	Yes	*Yes*
13-028	Does the library have current, written bylaws that state its purpose and its operational procedures?	Yes	*Yes*

13-029	Do the library bylaws specifically state rules governing conflicts of interest issues?	Yes	*Yes*
13-030	Do the library bylaws specifically state rules governing nepotism?	Yes	*Yes*
13-031	Have the bylaws been reviewed by the board in the last three (3) years?	Yes	*Yes*
13-032	Has a copy of the current version of the bylaws, along with all of the amendments approved by the library board, been submitted to the Indiana State Library?	Yes	*Yes*
13-033	Does your library have a written collection development plan?	Yes	*Yes*
13-034	Does your library have a written circulation policy detailing the principles of access for all library materials and service?	Yes	*Yes*
13-035	Does your library provide support for continuing education for staff and trustees?	Yes	*Yes*

Long-Range Plan

13-036	Does the library have a written long-range plan of service?	Yes	*Yes*
13-037	What year did your current long-range plan begin?	2021	*2016*
13-038	What year does your current long-range plan end?	2026	*2020*
13-039	Has your long-range plan been reviewed and updated in the last three (3) to five (5) years, depending upon the length of your plan?	Yes	*Yes*
13-040	Have copies of the plan, plus all updates and revisions, been filed with the Indiana State Library?	Yes	*Yes*
13-041	Does your long-range plan include a statement of community needs and goals?	Yes	*Yes*
13-042	Does your long-range plan include measurable objectives and service in response to the community's needs and goals?	Yes	*Yes*
13-043	Does your long-range plan include an assessment of facilities, services, technology, and operations?	Yes	*Yes*
13-044	Does your long-range plan include an ongoing evaluation process?	Yes	*Yes*

13-045	Does your long-range plan include a plan for financial resources and sustainability?	Yes	*Yes*
13-046	Does your long-range plan include an equipment replacement schedule?	Yes	*Yes*
13-047	Does your long-range plan include a professional development strategy?	Yes	*Yes*
13-048	Does your long-range plan include a statement of collaboration with other public libraries?	Yes	*Yes*
13-049	Does your long-range plan include a statement of collaboration with other community partners?	Yes	*Yes*

Resource Sharing

13-050	Does your library provide interlibrary loan free of charge *to other libraries* within Indiana? Answer YES if your policy is to lend, even if no loans were requested.	Yes	*Yes*
13-051	Does your library provide interlibrary loan free of charge *to your users?* Answer YES if your policy is to lend, even if no loans were requested.	Yes	*Yes*
13-052	Does your library lend materials via a statewide reciprocal borrowing program?	No	*No*
13-053	Does your library lend materials using a local reciprocal borrowing agreement with at least one (1) other public library district within Indiana?	Yes	*Yes*
13-054	If the answer to 13-053 is YES, please list libraries with which you have reciprocal borrowing agreements.	Avon-Washington Township Public Library Brownsburg Public Library	*Response has been entered.*
13-055	Does your library lend materials using the OCLC resource sharing system?	No	*No*
13-056	Is your library a member of Evergreen Indiana?	Yes	*Yes*
13-057	How many days per week does your library receive InfoExpress courier service?	1	*1*

Does the library provide adult services, including:

| 13-058 | Reference services, including knowledge of and access to reference materials, including INSPIRE? | Yes | *Yes* |
| 13-059 | A collection of materials for adults? | Yes | *Yes* |

13-060	A space designated for adults in each fixed location?	Yes	*Yes*

Does the library provide young adult services, including:

13-061	Reference services, including knowledge of and access to reference materials, including INSPIRE?	Yes	*Yes*
13-062	A collection of materials for young adults?	Yes	*Yes*
13-063	A space designated for young adults in each fixed location?	Yes	*Yes*

Does the library provide children's services, including:

13-064	Reference services, including knowledge of and access to reference materials, including INSPIRE?	Yes	*Yes*
13-065	A collection of materials for children?	Yes	*Yes*
13-066	A space designated for children in each fixed location?	Yes	*Yes*

Public Access

13-067	Are patrons who are unable to read regular print, because of a visual or a physical disability, provided access to large print books, braille books, audio books, and/or enhanced media?	Yes	*Yes*
13-068	Does the library provide computers for the free use of all persons, regardless of residency?	Yes	*Yes*
13-069	Does your library provide a means for the public to print and make copies at each location?	Yes	*Yes*

Website

Does your library's website include:

13-070	Current hours of operation?	Yes	*Yes*
13-071	A physical address (or addresses) for your library?	Yes	*Yes*
13-072	A map for each fixed location?	Yes	*Yes*
13-073	A telephone number?	Yes	*Yes*
13-074	An email address or other means of electronic contact?	Yes	*Yes*

13-075	A link to INSPIRE.in.gov?	Yes	*Yes*
13-076	Publicly posted policies, including, but not limited to, circulation, fees, and internet use?	Yes	*Yes*
13-077	A link to the library's online public access catalog?	Yes	*Yes*
13-078	A calendar or schedule of events and programs, updated at least monthly, including the dates for the library board meetings?	Yes	*Yes*

14 - Statement of Intent to Comply with Standards

14-001	Please explain any NO answers given in Part 13.		*Response has been entered.*

15 - Supplemental Questions

COVID-19 Pandemic's Effect on Library Services

15-001	Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic?	Yes	*Yes*
15-002	Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic?	Yes	*Yes*
15-003	Did the library allow users to complete registration for library cards online without having to come to the library **during** the Coronavirus (COVID-19) pandemic?	Yes	*Yes*
15-004	Did the library provide reference service via the Internet or telephone when the building was physically closed to the public **during** the Coronavirus (COVID-19) pandemic?	Yes	*Yes*
15-005	Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes	*Yes*
15-006	Did the library intentionally add Wi-Fi Internet access to users outside the building at one or more outlets **during** the Coronavirus (COVID-19) pandemic?	Yes	*Yes*
15-007	Did the library **increase** access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic?	Yes	*Yes*

15-008	Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic?	No	*No*
15-009	Did the library offer "Take and Make" activities in 2021?	Yes	*No*
15-009a	Number of "Take and Make" activities distributed (optional)	112	*125*

Library Consultants

If you have used the services of a professional consultant or architect in the last three years (2018-2021), please provide their information here. Click "Add Group" to enter additional consultants.

15-010	Consultant or Company Name	
15-011	Type of consulting service performed	
15-012	Street Address	
15-013	City	
15-014	State	
15-015	Zip	
15-016	Phone	
15-017	Website	
15-018	What's something your library did in the past year that you're proud of?	

CERTIFICATION

Click here to print a copy of the Signature Page. This needs to be signed by both the director and board president and returned via email or mail to the Indiana State Library Development Office. This is also due by March 1, 2022.